



# CLEANING MATTERS

THE NEWSLETTER OF CAGNEY CONTRACT CLEANING

Unit 17, The Hub Logistics Park, Bracetown, Dublin 15

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Website: [www.cagney.ie](http://www.cagney.ie)

Welcome to Issue 29 (Sept 2016) of Cleaning Matters. I'd like to remind you that if you have any contributions to the newsletter, please forward them to me. Remember this is *your* newsletter. *Editor: Deborah Barker*

## New Company Website

## Microfibre Cloths

Check out our new Company website!!!

New Microfibre Cloths

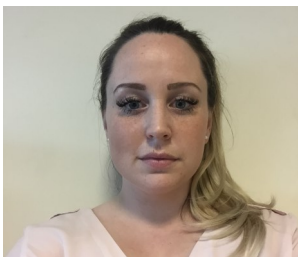


Our website [www.cagney.ie](http://www.cagney.ie) is getting a new look! We are in the process of revamping the website with a new layout and new pictures. Please visit the website where you can access previous editions of the newsletter, check out the new jobs board and see the full range of services we provide.



### Our new Member of the HR Team—Deborah

Hi, I am delighted to have joined the Cagney Contract Cleaning Team in early June 16. Having previously spent over 4 years working in a busy fast pace environment I knew the Cagney Team would be an excellent opportunity to grow and progress my career in Human Resources. Having only been with CCC a few months I have already commenced working on a number of projects and visited



a number of sites getting to know our operatives and the contract cleaning business. I have thoroughly enjoyed my time with Cagney Contract Cleaning to date and look forward to many more experiences and opportunities to come in the future. If you see me out on site

be sure to say hi and if you have any queries you can contact me directly on [hr@cagney.ie](mailto:hr@cagney.ie).

Some of our sites have a new system of microfibre cloths in place:

<b>Red:</b> Toilet bowls and urinals	<b>Green:</b> Kitchen and kitchenette areas
<b>Yellow:</b> Toilet walls and general toilet room surfaces	<b>Blue:</b> General office areas e.g. desks, walls etc.

There are four colours of Microfibre cloths available:

Cloths are supplied and collected in net bags specifically labelled for each individual site and stocked with the correct number and colour of cloths required. This must be checked regularly. Only 20 cloths should be laundered in each bag. It is essential that bags are not over-filled as they will not wash correctly and will not dry completely. No other items must be put into the laundry bags. No gloves, plastic bags or tea towels. Laundry bags must not be inside out as the identification tag must be clearly visible. Never put laundry bags inside another laundry bag. Laundry bags must be securely closed fully to prevent cloths falling out in transit and while being laundered. Never remove bags from the cleaning store, only move cloths and return soiled cloths to the store when ready for laundry. Your supervisor on site is responsible for ensuring laundry bags are stored correctly for collection.

### Procedure

- ◆ Each week Area Supervisor will deliver clean cloths and collect dirty cloths from designated point on site.
- ◆ All the cloths should be used in the week.
- ◆ Don't keep any for the next week, there will be clean cloths delivered for the next week.
- ◆ The dirty cloths should be returned to the bag (20 in a bag).
- ◆ The bag should be closed and left in designated area for collection by supervisor.
- ◆ All bags have 20 cloths.



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## New Area Supervisor

## Ailin Cagney Award

### Rares Cristian Pastean—New Area Supervisor

### Ailin Cagney

#### Cris's story with Cagney Contract Cleaning

I commenced working for Cagney Contract Cleaning in August 2014 as relief work. I always worked to a very high standard and showed a willingness to learn more about the Company. I requested to also work within the industrial team where possible to further my career with Cagney Contract Cleaning.

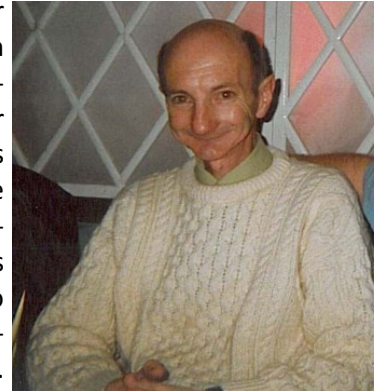
I was always interested in the Site Supervisor role with Cagney's and I was delighted that my hard work paid off when I became the Site Supervisor at the State Street SJRQ Site in February 2015. Working as a Site Supervisor I gained a greater knowledge and understanding of the business model and Company needs. I was always looking to assist my Area Supervisor and Client Services Manager with any tasks that arose.

I greatly enjoyed working with the industrial team and as the Site Supervisor at State Street SJRQ and was extremely pleased when selected to interview for the position of Area Supervisor in June 2016. I was delighted when selected as the successful candidate and commenced working as an Area Supervisor in August 2016.

I am welcoming the new challenges and opportunities this new role has to offer and I am looking forward to the coming months in my new role. I would encourage any employees looking for promotion or advancement with Cagney's to continue the hard work and as the Cagney Contract Cleaning mission statement says '*establish Cagney Contract Cleaning as a market leader in the provision of quality cleaning services*'.



Each quarter we award a Voucher prize of €250 to an employee nominated by their Manager, Area Supervisor or Client. This prize is given in the name of Ailin (pronounced Alan) Cagney and is awarded to an employee who demonstrates excellent customer service skills. Ailin was Patrick and Garvan's elder brother and was a founding partner of the business in 1977. In 1980 Ailin left to pursue his own business interests and later re-joined the company in 1998. Ailin passed away unexpectedly on 19<sup>th</sup> October 2004. His sudden death was a shock to all and a source of deep sadness to his colleagues. In honour of his memory and contribution to the company the "Ailin Cagney Prize" was conceived. Ailin always put the customer first and nothing was too much trouble. Clients loved his "can do" attitude and his commitment to work. We thought it appropriate to acknowledge employees with the same values in his name and "The Ailin Cagney Prize" came into existence. The award singles out an employee who has shown significant personal development and has consistently displayed excellent customer service qualities which were the embodiment of Ailin himself.



This winner for this quarter Ailin Cagney Award is Darius Ivanauskas. Darius was nominated for the Ailin Cagney award by his Area Supervisor (Giedre Balaikiene). Darius was selected as this quarters winner due to his hard work, attention to detail and ability to resolve any issues in a diligent and quick manner. Thank you Darius, keep up the good work.